



**Tisbury Parish Council – Minutes of the  
Ordinary Meeting  
Held at 7.00 pm on Tuesday 3<sup>rd</sup> December 2024 in the  
Reading Room, High Street, TISBURY, SP3 6LD**

**Questions or Statements:**

A member of the public raised concerns about a planning application listed on the agenda and said that a relative had not been sent a letter advising them of the consultation for the main planning application.

A member of the public expressed concerns about the contents of the flood water which repeatedly inundates the football field, particularly as some deposits do not show up on grass so parents will not realise the risks to their children. She said there had been four floods so far this year and tests show that rivers like the Nadder often carry antibiotic-resistant E.coli and streptococcus. She suggested that the Council put up notices advising people to 'keep off the grass' or similar for a period after floods.

A member of the public asked whether and when the Parish Council would be installing noticeboards in the village to which local organisations could affix notices and posters following the recent notification from Wiltshire Council about flyposting and needing permission from Wiltshire Highways to erect signs on the highway.

The Clerk advised that a sum had been included in the 2025-26 budget which was an item on the agenda. The Chairman asked for any suggestions of locations to be sent to the Clerk.

**Wiltshire Councillor Report:** Councillor Richard Budden gave a brief report on the following issues:

**Quarter Two budget report**

- The total forecast overspend has reduced to £0.8m (compared with 8.28m in Q1) i.e. in the context of the total £490m, manageable.
- The Education & Skills (School Effectiveness, SEND & Inclusion) Budget of £38.844m is currently forecasting a £0.422m underspend. The number of Education Health and Care Plans (EHCPs) being issued appears to be plateauing.

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## Local Transport Plan 4 (LTP4)

The draft plan is under consultation until 24th January 2025 which Councillor Budden had argued was too short a timeframe, especially as some Parish Councils do not meet in December. This was rejected by the Leader of Wiltshire Council Clewer.

He said that the Plan has been in preparation for a number of years. It has been drafted in ignorance of the imminent proposed revisions to the National Planning Policy framework which provide for a very significant uplift in the total number of houses to be built in Wiltshire – and, hence, without any consideration of the consequences for transport infrastructure requirements.

## Future Waste collection service design

The Environment Act 2021 requires that Wiltshire Council must collect each recyclable waste stream separately (unless it is not technically or economically practicable to do so). From 2027, in addition the items it collects now, the Council is required to collect, flexible plastics (April 2027) and food waste (August 2027).

The agreed plan agreed is for:

- An additional recycling container to be provided for the collection of paper and cardboard only.
- The provision of a 7-litre kitchen caddy and 23 litre kerb-side caddy for food waste which will be collected weekly.
- Collection of flexible plastics via “survival” bags issued to residents for them to place into existing mixed recycling containers for collection.

There will be a widespread communication well ahead of its implantation.

## MEETING MINUTES

(\*responsibility for action)

Those present:

Councillors Davison (Chairman), R A Beattie, E Coyle-Camp (from 7.30 pm), N Errington, J Mason and G Murray - 6.

Also in attendance:

B Cornish (Clerk)

Five members of the public

Wiltshire Councillor Richard Budden

### 138.24 Apologies

Councillors unanimously accepted the apologies from Councillors R Buck (holiday commitment and F Corp (personal commitment).

### 139.24 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None
- c. Dispensations: None.

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.....Date.....

#### 140.24 Resolution of Minutes

To approve the Minutes of the Ordinary meeting held on Tuesday 5<sup>th</sup> November 2024:

- **Approved; JM/RAB;** unanimous.

#### 141.24 Planning and Tree Works Applications \*Clerk

**PL/2024/09830 The Crown, Church Street, Tisbury** - Removal of two redundant chimneys and associated works:

- **Resolved that the Council will to support the views of the Conservation Officer; JM/NE;** unanimous.

**PL/2024/07477 Grove Cottage, Nightingale Lane, Wardour, Tisbury** -

Replacement dwelling and outbuilding:

- **Resolved that the Council will maintain its strong objection due to the continued limited information and justification for the application to demolish a non-designated heritage asset.**  
**NE/JM;** unanimous.

**PL/2024/08968 & PL/2024/09321 Knapp Cottage, Vicarage Road, Tisbury** -

Installation of air source heat pump:

- **Support; JM/NE;** unanimous.

**PL/2024/09875 Grove Cottage, Vicarage Road, Tisbury** - Variation of condition 2 (approved plans) of PL/2024/02482 - (Part demolition of existing 4 bed cottage, proposed extension and refurbishment) to allow amendments to the approved porch and fenestration:

- **Support; GM/NE;** unanimous.

#### 142.24 Planning Application Decisions

Councillors noted the following decision:

Application Ref PL/2024/08686 Cromwell Cottage, Court Street, Tisbury - Large Ash tree that has been previously pollarded to be taken back to last cuts.

Decision: No Objection Council resolution: No objection.

#### 143.24 Consultations \*Clerk/JM/GM

- To consider a response to be sent on behalf of Tisbury Parish Council to the Ministry of Housing, Communities and Local Government's consultation on 'Enabling remote attendance and proxy voting at local authority meetings':
  - **Resolved to respond that the Parish Council does not support the holding of remote meetings and proxy voting; NE/JM;** unanimous.
- To consider a response to Wiltshire Council's consultation on the draft Wiltshire Local Transport Plan 2025-2039:
  - **Resolved to delegate Councillors Mason and Murray to complete the consultation with the Clerk on behalf of the Council; RAB/LCC;** unanimous.

- c. To consider a response to the Wiltshire & Swindon Police and Crime Commissioner's Police and Crime Plan 2024-2029 on which he is seeking comments from stakeholders:
  - **Resolved that councillors will respond to the consultation as individuals; JM/LCC; unanimous.**

#### **144.24 Wiltshire Towns Programme \*Clerk**

To consider a report from Councillor Davison on setting up a business website to aid the generation of footfall in the High Street which is to be submitted to Wiltshire Council in application for a combined grant of £10,000 for 2024/2025 and 2025/2026:

- **Approved; SD/LCC; unanimous.**

#### **145.24 Playgrounds \*Clerk**

To approve an application to the National Lottery 'Awards for All' fund to enable the Council's refurbishment of the Multi-Use Games Area at the King George V Recreation Ground;

- **Approved; JM/GM; unanimous.**

#### **146.24 Newsletter \*Clerk**

To consider an outline draft of the Council's Christmas Newsletter and to agree on any further items to be included:

- **Due to time limitations, the Clerk had not been able to complete an outline draft but it was agreed that the newsletter would be circulated to all councillors for comment before it is printed and posted on social media. Chair; unanimous**

#### **147.24 Budget and Precept \*Clerk**

##### **a. Budget**

To consider and approve the revised annual budget for the Council for 2025-26, 2026-27 and 2027-28:

- **Approved; GM/JM; unanimous; that the Council's Budget will be set at £140,871 for 2025/26**

##### **b. Precept**

To consider and approve the Precept for the Council for 2025-26:

- **Approved; GM/JM; that the Council's Precept will be set at £139,239 for 2025/26; This equates to £145.18 per annum for a Band D property and an increase of 5.49% on last year's Precept demand.**

##### **c. Earmarked Reserves**

To consider and agree on any adjustments to the Council's Earmarked Reserves:

- **Approved; RAB/GM; unanimous.**

#### **148.24 Finance 1 - December Financial Information \*Clerk**

##### **a. Retrospective approval of payments made from 01/11/2024 to 30/11/2024 - £1,103.98**

- **Approved; JM/NE; unanimous**

- b. Approval of December Faster Payment transactions – £23,670.24  
 - **Approved; JM/NE; unanimous**

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	6,933.18	SO	Salary standing orders & reconciliations plus backdated salary awards April 24
Andyvan	90.42		Supplies for public toilets
K Hooper-Closier	297.44		Locum Youth Work for November
Rob Pearce	1,190.00		Mowing of KGV and Cutting of Hedge
Replay Maintenance	7,794.00		Rejuvenation Works to Multi-Use Games Area
Replay Maintenance	2,754.00		Health & Safety Works to boundary of Multi-Use Games Area
Ava Recreation	2,163.37		Purchase & installation of 4 new swing seats, chains, shackles, bushes and 1 inclusive seat
Ken Ayles	135.00		Strimming of skatepark, Stubbles area and Part cut of Orchard
Microsoft	79.99		Licence renewal for Microsoft 365
Canva Pro	12.99		IT design software
Water2Business	1,517.96		Water/Waste Water for Reading Room, Toilets and Allotments
Ionos	12.00		Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	19.01	DD	Waste service
Biffa	182.16	DD	Waste service
Biffa	145.73	DD	Waste service
West Mercia Energy	53.54	DD	Public Toilets
Sovereign	95.98	DD	Playground Inspection
	23,670.34		

- c. Current Account bank reconciliation to 31st 2024 - £6,935.46  
 - **Approved; JM/NE; unanimous**
- d. Deposit Account bank reconciliation to 31st October 2024 - £192,282.99  
 - **Approved; JM/NE; unanimous**
- e. Petty Cash Account reconciliation to 30<sup>th</sup> September 2024 - £314.95 and 31<sup>st</sup> October - £478.86  
 - **Approved; JM/NE; unanimous**
- f. Budget to Actual Report to 31st October 2024:  
 - **Approved; JM/NE; unanimous**
- g. Earmarked Reserves as at 31st October 2024 - £89,508.93  
 - **Approved; JM/NE; unanimous**
- h. To approve the Clerk's spend of £2,295 under her emergency powers in consultation with the Chair and Vice Chair for Replay Maintenance Ltd to address identified health & safety concerns following refurbishment works carried out to the Multi-Use Games Area.  
 - **Approved; JM/NE; unanimous**

**149.24 Finance 2 – Interest Earning Accounts \*Clerk**

To consider a revised report from the Clerk, including guidance from the Internal Auditor, advising on short-term investment and higher interest earning account options available to enable compliance with the Council’s Investment Policy.

- **Approved option b from the report; NE/GM; unanimous**  
 Leave £85k in the Co-operative Current and Deposit accounts, invest £50k in a Unity Trust 18-month fixed term deposit, move £67k to the Hinckley & Rugby Building Society.

**150.24 Representative Reports**

To receive reports from councillor representatives.

**‘Tis the Season:** Councillor Mason reported that alternative plans were currently being made to relocate the event inside in case the current forecast of heavy winds was realised.

**Tisbury Footpath Club:** Councillor Errington reported that the volunteers had cleared TISB2 in Oddford Vale and up to Ruby’s Gate.

**151.24 Items for Information**

Councillors noted the following reports:

- a. Clerk’s report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.

**152.24 Items for next meeting**

Emergency Plan

**153.24 Date of next meeting:**

Councillor Davison confirmed the date of the next meeting as Tuesday 7<sup>th</sup> January 2025 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.20 pm.